



Hill-Freedman World Academy
Leeds Campus
1100 E. Mount Pleasant Avenue
Philadelphia, PA
19150

Dear HFWA Senior Parents/Guardians,

This is going to be a remarkable year for you and your scholar. It is with sincere joy that we help them prepare to graduate and celebrate this year.

This letter is the first of many messages from us that will keep you informed of upcoming events and deadlines. If you have questions, please feel free to contact Ms. Chrissis at any time: by email pchrissis@philasd.org, or by calling the school.

This general graduation due (\$140) includes payment for the following:

- Cap & Gown
- T-shirt
- Senior Luncheon/Awards Ceremony
- Mermaid Lake (June 4th)

Additional Fees (optional):

- Senior Trip: \$40.00 (Washington D.C on April 27th)
- Yearbook: \$50.00
- Prom Ticket: \$65.00
 - May 18th @ Academy of Natural Sciences - Ticket must be purchased by April 3rd

It is important that all payments are submitted **ON** the deadline. We will accept full payments at any time. Payments must be in the form of **CASH** or **MONEY ORDERS ONLY**. The school **CANNOT** accept payment by check. Payments can be made during advisory to Ms. Chrissis in Room 222. Receipts will be given.

PAYMENTS WILL NOT BE ACCEPTED ON DATES OTHER THAN THE LISTED DUE DATES, UNLESS SPECIAL ARRANGEMENTS HAVE BEEN MADE.

- 1st Payment: 12/1/2017 = \$35.00 (+\$10.00 if going on Senior Trip)
- 2nd Payment: 1/12/2018 = \$35.00 (+\$10.00 if going on Senior Trip)
- 3rd Payment: 2/12/2018 = \$35.00 (+\$10.00 if going on Senior Trip)
- 4th Payment: 3/12/2018 = \$35.00 (+\$10.00 if going on Senior Trip)
- 5th Payment: 4/13/2018 =
 - No yearbook = \$0.00
 - Yearbook: \$50.00

Financial Hardship

We will evaluate hardship situations on a case-by-case basis. No hardship applications will be accepted after the January payment deadline, as bills have already begun to be paid. Please contact Ms. Chrissis directly to discuss financial hardship.

Class Rings

Class rings are not part of senior dues. The Balfour representative will be visiting in December. No business regarding class rings will be handled by us; all purchases and inquiries must be made through Balfour.

Yearbooks

Yearbooks are included as a part of class dues. Should you not want a yearbook, please check the correct box at the end of this letter, and these costs will be deducted from your total. Once you have indicated that you want a yearbook, it will be ordered and must be paid for. You cannot decide later in the year you do not want a yearbook if you indicate now that you want one.

Prom

Prom is optional. If you choose for your scholar not to go to prom, or they do not want go to prom, please indicate this on the signature page at the end. Prom tickets will be a separate payment of \$65.00 per student, and additional prom tickets (for a date) may be purchased at the time your payment. No dates above the age of 21 will be permitted to purchase tickets or attend prom. An approval form will need to be completed for all outside guests, for verification by administration. There will be an addition letter sent home about prom next week.

Refunds

In the event that your scholar chooses to transfer or is ineligible to participate in class events, senior dues **will not be refunded in full**. Refunds will not be given for:

- Prom Tickets
- Caps and Gowns
- Yearbook
- Senior T-shirt
- Senior Luncheon/Awards Ceremony

Payment of Dues and Class Accounts

All dues and student accounts must be paid prior to the end of the year. Please contact the school at any time to determine the amount your scholar owes on their student account. This account also includes missing textbooks, missing novels, and other materials lent by the school.

- If all dues are not paid in full by the time of prom, prom tickets will not be distributed until dues have been paid in full.
- If the dues are not paid, graduation tickets will not be released until the dues are paid in full
- Diplomas, final transcripts, and yearbooks will also not be released until all accounts are paid in full.

Graduation

Graduation will be held on Friday, June 8th at 6:00pm at the Germantown Super Site.

Graduation Tickets

There will be 10 graduation tickets allotted to each scholar for the commencement exercises. However, if scholars are failing two or more classes cumulatively on their third quarter report card, all but two of their tickets will be redistributed to other scholars who are passing their classes. Additional tickets cannot be requested until all tickets are distributed. If there is a request for additional tickets, scholars must submit a written explanation for the request accompanied by a parent signature. Final allotment of graduation tickets is at the discretion of the senior class sponsor.

In the case that it is raining on graduation, commencement will take place in the school auditorium. Tickets will then be limited to 5 per student.

We look forward to seeing you at graduation!

Sincerely,

Pamela Chrissis
Senior Class Sponsor
Class of 2018

Anthony Majewski
Principal

Stephanie Carroll
Assistant Principal

Yearbook Order Form

Please sign and return this page so that we know you received information about Senior Dues. You can submit the signed portion of this letter to Ms. Chrissis with your first dues payment, or earlier. **NO DUES PAYMENTS WILL BE ACCEPTED UNTIL THIS LETTER HAS BEEN SIGNED AND RETURNED.**

Scholars and parents should understand that participation in all school sponsored activities such as commencement, prom, trips, etc. are privileges that may be revoked at any time if a scholar's academic work, behavior, and/or attendance patterns do not meet the school's expectations. In that case, the scholar and parent will be notified and a process where the decision may be appealed will be followed.

SCHOLAR NAME: _____

SCHOLAR'S SIGNATURE: _____ Date _____

PARENT/GUARDIAN NAME: _____

PARENT/GUARDIAN SIGNATURE: _____ Date _____

ARE YOU ORDERING A YEARBOOK? YES / NO

WILL YOU ATTEND THE PROM? YES / NO

For Official Use Only

Payments Received:

Amount _____ Date _____

Amount _____ Date _____

Amount _____ Date _____

Amount _____ Date _____

Amount _____ Date _____

PAID IN FULL: YES / NO